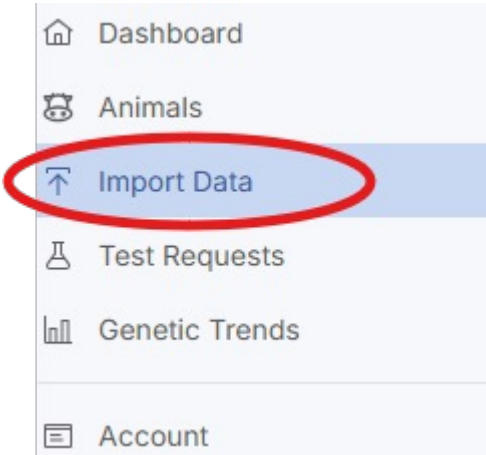
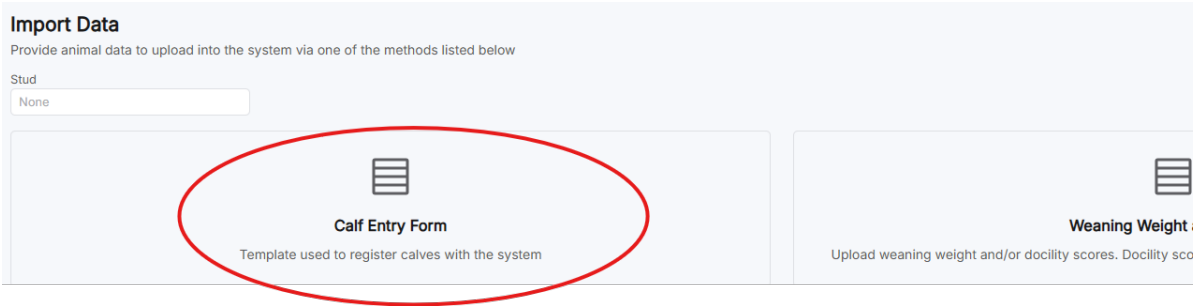


1) Login, and click on “import data”.

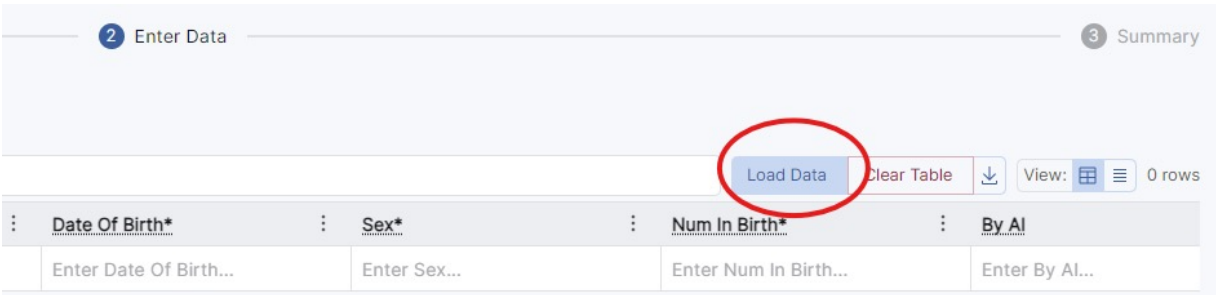


2) Select the ‘Calf Entry Form’.



3) Next, select ‘Load Data’.

This will give you the options of copy and pasting your data from an excel file, uploading a file or selecting your dams to prefill the sheet.



Option 1 - Using the Copy & Paste Function

To use the ‘Copy & Paste’ function, simply copy and paste your data into the box from your excel file and select ‘Next’.

Animal ID...

Enter Sire Animal ID...

Enter Name...

Enter NAIT ID...

Enter Tattoo...

Enter D...

Copy and Paste

Upload File

Select Animals

Select Dams

Dam	Sire Name	Date of Birth	Tattoo	Sex	Mating Type	Birth Weight	Calving Ease	Register AS
2118211211	AUBLA21S48	V182	12/10/2024	V182	M	AI 36 1	<u>Herdbook</u>	

Next →

Next, assign your fields to the correct destination columns and select ‘Add Data’.

Select Columns

×

Map the columns from the data to the table.

If the data has a header line, ensure 'File has header' is checked.

☒ File has header

Source Column		Destination Column
Dam	→	<div>Dam Animal ID</div>
Sire	→	<div>Sire Animal ID</div>
Name	→	<div>Name</div>
Date of Birth	→	<div>Date Of Birth</div>
Tattoo	→	<div>Tattoo</div>
Sex	→	<div>Sex</div>
Mating Type	→	<div>Mating Type</div>
Birth Weight	→	<div>Birth Weight</div>
Calving Ease	→	<div>Calving Ease</div>
Register AS	→	<div>Register As</div>

Add Data ↑

Your screen will now look like the following. Refer to **Step 4**.

Filter...

Load Data

Clear Table

↓

View:

Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Nu
2118211211	NA	NA	NA	NA	NA	NA	NA
2118211808	NA	NA	NA	NA	NA	NA	NA
2118211952	NA	NA	NA	NA	NA	NA	NA
2118212056	NA	NA	NA	NA	NA	NA	NA

Add Row

Upload Name

Calif Entry Form 2024-12-05 09:37

Next

Save and Exit

Option 2 - Prefilling Dams

To pre-fill your list with your dams, click ‘**select dams**’, then filter on status ‘**active**’ or any other fields you wish to filter on, and hit the **search icon** to apply the filters.

Copy and PasteUpload FileSelect AnimalsSelect Dams

Sex:Cow x Status:Active x Filter or search...

5 columns

Filters

Year

Show individuals born in a year or year range

Parent Verification

Filter individuals by their parent verification status

Genetic Test

Show individuals which have any result for a genetic test

Stud

Show individuals belonging to a stud

Registration

Show individuals in a register

Genotyped

Show individuals based on their genotyping status

Tattoo

Filter on the 'Tattoo' field

NAIT ID

Filter on the 'NAIT ID' field

Colour

Filter on the 'Colour' field

Horned Status

Filter on the 'Horned Status' field

58

<>

Selection (0) +

This will bring up a list of your active dams to choose from. Tick the dams you want.

Copy and PasteUpload FileSelect AnimalsSelect Dams

Sex:Cow x Status:Active x Filter or search...

5 columns

4 selected

<input type="checkbox"/>	2118211211	AUNAQA241	115361061161	2012-08-25	♀ cow
<input checked="" type="checkbox"/>	211821160035	US17007985	2118211407	2016-08-23	♀ cow
<input checked="" type="checkbox"/>	211821160041	US17007985	2118210901	2016-09-14	♀ cow
<input type="checkbox"/>	2118211808	AUNMML133	2118211513	2018-09-07	♀ cow
<input type="checkbox"/>	2118211952	US17666102	2118211419	2019-09-13	♀ cow
<input checked="" type="checkbox"/>	2118211958	21095016M122	211821160041	2019-09-06	♀ cow
<input type="checkbox"/>	2118211964	21095016M122	2118211403	2019-09-04	♀ cow
<input checked="" type="checkbox"/>	2118212056	21095016M122	211821160027	2020-09-08	♀ cow
<input type="checkbox"/>	2118212057	21095016M122	2118211514	2020-09-12	♀ cow
<input type="checkbox"/>	2118212059	21095016M122	2118211519	2020-09-12	♀ cow

1 - 10 of 55<>

Add Selection (4) +

**OR** select the tick box next to the 'Animal ID' to select all the dams you filtered on. Remember to click **'Add selection'** after you have finished selecting your dams.

Copy and PasteUpload FileSelect AnimalsSelect Dams

Sex:Cow xStatus:Active xFilter or search...5 columns

<input type="checkbox"/>	Animal ID	Sire Animal ID	Dam Animal ID	DOB	Sex
<input type="checkbox"/>	2118211211	AUNAQA241	115361061161	2012-08-25	♀ cow
<input type="checkbox"/>	211821160035	US17007985	2118211407	2016-08-23	♀ cow
<input type="checkbox"/>	211821160041	US17007985	2118210901	2016-09-14	♀ cow
<input type="checkbox"/>	2118211808	AUNMML133	2118211513	2018-09-07	♀ cow
<input type="checkbox"/>	2118211952	US17666102	2118211419	2019-09-13	♀ cow
<input type="checkbox"/>	2118211958	21095016M122	211821160041	2019-09-06	♀ cow
<input type="checkbox"/>	2118211964	21095016M122	2118211403	2019-09-04	♀ cow
<input type="checkbox"/>	2118212056	21095016M122	211821160027	2020-09-08	♀ cow
<input type="checkbox"/>	2118212057	21095016M122	2118211514	2020-09-12	♀ cow
<input type="checkbox"/>	2118212059	21095016M122	2118211519	2020-09-12	♀ cow

1 - 10 of 55Add Selection (0) +

Once you have pre-filled the sheet with your dams, select the vertical lines icon in the right-hand corner for a table view to enter calf details.

Calf Entry Form

Template used to register calves with the system

Filter...Load DataClear TableView: 4 rows

<input type="checkbox"/>	Dam Animal ID*	Sire Animal ID*	Name*	NAIT ID	Tattoo*	Date Of Birth*	Sex*
<input type="checkbox"/>	2118211211						
<input type="checkbox"/>	2118211808						
<input type="checkbox"/>	2118211952						
<input type="checkbox"/>	2118212056						
	Enter Dam Animal ID...	Enter Sire Animal ID...	Enter Name...	Enter NAIT ID...	Enter Tattoo...	Enter Date Of Birth...	Enter Sex...

To open the record, click the red exclamation point next to the dam ID.

Calf Entry Form

Template used to register calves with the system

Filter...Load DataClear TableView: 4 rows - (show 20 errors)

	Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Num In Birth
<input checked="" type="radio"/>	2118211211	NA	NA	NA	NA	NA	NA	NA
<input checked="" type="radio"/>	2118211808	NA	NA	NA	NA	NA	NA	NA
<input checked="" type="radio"/>	2118211952	NA	NA	NA	NA	NA	NA	NA
<input checked="" type="radio"/>	2118212056	NA	NA	NA	NA	NA	NA	NA

Add Row

Upload Name

Calf Entry Form 2024-12-05 09:37

NextSave and Exit

Enter the details for each calf. All required fields are in **red**. Ensure you fill in the ‘**Register As**’ field. Herdbook = registered animals

Calf Entry Form

Template used to register calves with the system

Filter...

Load Data

Clear Table

View: 1 row

Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Num In Birth		
<div><div>▼</div><div>Dam Animal ID</div><div>2118211211</div></div>	<div><div>Sire Animal ID</div><div>AUBLA21S48</div></div>	<div><div>Name</div><div>V182</div></div>	<div><div>NAIT ID</div><div></div></div>	<div><div>Tattoo</div><div>V182</div></div>	<div><div>Date Of Birth</div><div></div></div>	<div><div>Sex</div><div></div></div>	<div><div>Num In Birth</div><div></div></div>		
<div><div>Date Of Birth</div><div>2024-10-12</div></div>	<div><div>Sex</div><div>Bull</div></div>	<div><div>Num In Birth</div><div>1</div></div>	<div><div>Mating Type</div><div>AI</div></div>	<div><div>Mating Date</div><div></div></div>	<div><div>By ET</div><div></div></div>	<div><div>Birth Weight</div><div>36</div></div>	<div><div>Calving Ease</div><div>Easy Pull</div></div>	<div><div>Group</div><div></div></div>	<div><div>Recipient Dam</div><div></div></div>
<div><div>Register As</div><div>Herdbook</div></div>	<div><div>Disposal Code</div><div></div></div>								
<div><div>Previous Row</div></div>	<div><div>Next Row</div></div>	<div><div>Delete Row</div></div>							

Click ‘**Next Row**’ to move to the next record.

Calf Entry Form

Template used to register calves with the system

Filter...

Load Data

Clear Table

View: 4 rows - show 20 errors

Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Num In Birth		
<div><div>▼</div><div>Dam Animal ID</div><div>2118211211</div></div>	<div><div>Sire Animal ID</div><div></div></div>	<div><div>Name</div><div></div></div>	<div><div>NAIT ID</div><div></div></div>	<div><div>Tattoo</div><div></div></div>	<div><div>Date Of Birth</div><div></div></div>	<div><div>Sex</div><div></div></div>	<div><div>Num In Birth</div><div></div></div>		
<div><div>Date Of Birth</div><div></div></div>	<div><div>Sex</div><div></div></div>	<div><div>Num In Birth</div><div></div></div>	<div><div>Mating Type</div><div></div></div>	<div><div>Mating Date</div><div></div></div>	<div><div>By ET</div><div></div></div>	<div><div>Birth Weight</div><div></div></div>	<div><div>Calving Ease</div><div></div></div>	<div><div>Group</div><div></div></div>	<div><div>Recipient Dam</div><div></div></div>
<div><div>Date Of Birth is required</div></div>	<div><div>Sex is required</div></div>								
<div><div>Register As</div><div></div></div>	<div><div>Disposal Code</div><div></div></div>								
<div><div>Previous Row</div></div>	<div><div>Next Row</div></div>	<div><div>Delete Row</div></div>							

- Please note your stud prefix will automatically add to your animals’ names in the next step

4) Once you have recorded the calves, select ‘**Next**’.

Filter...

Load Data

Clear Table

View: 4 rows

Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Nu
2118211211	NA	NA	NA	NA	NA	NA	NA
2118211808	NA	NA	NA	NA	NA	NA	NA
2118211952	NA	NA	NA	NA	NA	NA	NA
2118212056	NA	NA	NA	NA	NA	NA	NA

Add Row

Upload Name

Calf Entry Form 2024-12-05 09:37

Next

Save and Exit

Any errors will show in a red box, with the number of errors indicated in the top corner. The errors need to be corrected before you can submit your calf entries.

Filter...

Load Data

Clear Table

View:  4 rows

show 20 errors

Dam Animal ID	Sire Animal ID	Name	NAIT ID	Tattoo	Date Of Birth	Sex	Num In Birth
2118211211	NA	NA	NA	NA	NA	NA	NA
2118211808	NA	NA	NA	NA	NA	NA	NA
2118211952	NA	NA	NA	NA	NA	NA	NA
2118212056	NA	NA	NA	NA	NA	NA	NA

Add Row

5) Next click **Submit**. This will create a pending registration file for the PBB registry team to approve.

Choose Import Template

Enter Data

Summary

Please review the changes carefully before submitting

Animals

creating 1

Submit

Save and Exit

- Throughout the registration stage, you can click the **save and exit** button to return to the entries later.

Upload Name

Calf Entry Form 2024-05-22 15:25

Next

Save and Exit

- You can find your saved drafts located under your upload History in the **Import Data** tab.

Animals

Import Data

Genetic Trends

Account

Provide animal data to upload into the system via one of the methods listed below

Stud

None

Calf Entry Form

Template used to register calves with the system

Upload History

History of your previous uploads

Search...

Upload Name

Calf Entry Form 2024-12-05 15:41

6